



Apple Pickin's

A Macintosh Computer User Group Publication

Aug. 2017
Vol. XXXIII
No. 8

New User Meeting Aug 3rd

7:00 - 9:00 p.m.

**Pages,
Numbers &
Keynote**



Meeting Locations

**The New User &
General Meetings
are typically held
at the Lakewood
Public Library**

Located at the south-
west corner of Gravelly
Lake Drive and Wildaire
Road.

[http://www.
nwapplpkrs.org](http://www.nwapplpkrs.org)

Can U-Work with I-Work?

OK. OK! So, iWork replaced AppleWorks which replaced ClarisWorks which actually replaced an earlier AppleWorks. That's the history of heart-break and the trail of tears for us Mac word processing suite users.

In fact, iWork dissolved a while back and the three components—Pages, Numbers, and Keynote—became independent elements. Recently these three apps were made free on the App Store for both macOS and iOS.

We plan to look at some new wrinkles that have been added as well as an old feature that has been “restored” at the New User Group on August 6.

The user interface for each of these apps is based on a common plan and slightly tweaked to manage the different features: Pages is a word processing (and a sometime “layout”) program, Numbers is the spreadsheet app, and Keynote is a presentation/slide show creator. These apps work in both macOS and iOS, so with a few tricky differences, you can start a project on one platform and continue to work on the other. This means you can share the files you create with folks on either iPads/iPhones or Macs...and you can also export your files in Office, PDF, or RTF, so nobody is left out. You can even open Word, Excel, or Powerpoint documents!

So, put your questions together and come to the New User Group ready to explore.

Word Wrap For August 2017 by Bob Moffat

These dry, hot, lazy mid-summer days remind us that those wet, cold, gray mid-winter ones are the price we paid to earn this glorious season. The smeared view of February's windshield wiped world is more than offset by our July days with thriving yards and gardens. The Mountain has been “out” most days, presiding over our valley and casting its snow-clad spell. Across the street, the majestic magnolia tree has been so thrilled it has filled its branches with a mid-season bloom, a rare encore performance.

Summer is also a time when preparation for the next generation of technology begins. For those of us in the Apple universe, the World Wide Devel-

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A Macintosh Computer User Group Serving Pierce County Washington



EDITOR'S CORNER



NorthWest Apple Pickers

NWAP is an Apple Macintosh User Group which meets the second Sunday of the Month.

Annual Dues are \$40 for an individual or a family.

Send inquiries to P.O. Box 98203, Lakewood WA 98496

www.nwapplpkrs.org

Articles printed in this newsletter are available in plain text formats and on the NWAP website. Some articles have been edited to fit space in the paper copy and may appear unaltered on the web site.

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Note The New Email Address

Article and photo submissions may be sent via email to:

davidcee1941@gmail.com

Please submit photos in color and actual size. The editorial staff will edit for use in the newsletter. The subject line should include **NWAP NEWS-LETTER**

NWAP and TAPCUG members may place "Buy/Sell" item on the NWAP website. Send an e-mail to campej@comcast.net and provide details concerning the item(s) that you wish to buy or that you have for sale.

Since your entire email will be posted as a PDF file, please keep the "for sale" items and the "wanted" items in their own appropriate email.

Tacoma Area PC User Group

NWAP and TAPCUG, a PC user group, are two organizations working together to support the Macintosh and PC platforms in the Greater Tacoma/Pierce County area.

TAPCUG meets the second Saturday of each month. Send inquiries to: PO Box 99824 Lakewood, WA 98496.

www.tapcug.org

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Peter Winderling.....Apple Ambassador

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holstein@nwapplpkrs.org

See our website for maps and driving directions all meetings:

www.nwapplpkrs.org

Red Chip

Buy your tickets, build the jackpot.
Aug . starts at \$ Unknown

Word Wrap For August 2017 by Bob Moffat

(Continued From Page 1)

opers Conference in June marks the starting point. The features of the next systems are revealed so that folks who write software can plan ways to adapt their applications to the new systems. Hints of hardware features that will arrive in the next iPhones, iPads, Macs, and other devices give technology writers weeks of column writing material. Market watchers consult their tarot cards and tea leaves to predict what will or will not succeed when the new stuff arrives at the stores.

Speculation can be amazing, amusing, and alarming. Click bait headlines lure us to websites with opinionated articles about what should or should not be “fixed” in the new devices or systems. Folks who claim to know the inside details promise to reveal all. Folks who don’t know straight up from sic ‘em reveal dire effects the new stuff will cause to global economy, cultural stability, and the minds of our youth.

In reality, those of us who’ve been around the block a few times just order a big helping of salt grains and tune out the static.

Back to school time is when sales of equipment are scheduled. Might be a good time to look for a new whatsit if you are in the market.

Autumn –September and October – is traditionally when Apple has released new iDevices. It is also the time of year they usually release the next upgrade of operating systems, iOS and macOS. (If you have been paying attention, you got a preview of this in June at the Developers Conference.)

The next big device event is usually in time for the Christmas shopping season (beginning in November) when there are some tweaks to hardware and sometimes new computer models are introduced. Things quiet down for a couple of months until early in the spring when there may be another hardware introduction.

Now, this Apple cycle has been going on for a long time. Apparently the folks who graduated from writing tweets or preparing ingredient labels for pet food to being real technology “reporters” did not know about this tradition (possibly because the “real” technology reporters have all been laid off or resigned to spend more time with their families.) If you read too many of the news items about what the new iPhone will/will not be able to do or how the

next version of the operating system will break every application you own, you may be ready to throw in the towel.

Here’s the remedy: slowly, deliberately close your browser. Calmly, carefully turn away from your MacBook, iMac, iPhone, or iPad. Walk thoughtfully and mindfully outside and spend several minutes breathing deeply. Move around the yard or neighborhood. Find a place where you can see Mt. Rainier or Puget Sound or a park or just a lovely green shade tree. Watch a sunset. Consider your priorities. Thank your lucky stars you live in our neighborhood.

Now, doesn’t that feel better?

Who cares when ... or if ... the new hardware arrives, the new systems are released, the old applications implode?

Who’s in charge, here, anyway?

Oops, excuse me, I’ve got to check this email.

Modify the Finder Sidebar to Suit Your Preferences

<https://www.lifewire.com/add-files-folders-and-apps-with-finder-sidebar-2260877>

by Tom Nelson www.lifewire.com/tom-nelson-2259729

The Finder sidebar is a handy list of commonly used folders, drives, and network locations. Apple pre-populates it with what it considers to be most useful items for most users, but there's no reason not to add, remove, or rearrange items. After all, setting it up just the way you like it is a key to productivity.

Show or Hide the Sidebar's Default Items

1. Open a Finder window by clicking its icon in the Dock, or by clicking on a vacant area of the desktop.
2. Open the Finder's preferences by selecting 'Preferences' from the Finder menu.
3. Click the 'Sidebar' icon in the Preferences window.
4. Place or remove a checkmark, as appropriate, from the list of items in the sidebar.
5. Close the Preferences window.

Feel free to experiment with the items in the list. You can return to the Finder preferences at any time, and modify the show/hide details.

Add a File or Folder

You can add your most often used files or folders to the sidebar, to keep them a mouse click away whenever you open a Finder window.

1. Open a Finder window by clicking its icon in the Dock. Or clicking on a free space on your Mac's desktop.
2. Click and drag a file or folder to the sidebar. A horizontal line will appear, indicating the location the file or folder will occupy when you release the mouse button. With OS X Yosemite, OS X El Capitan, and macOS Sierra you need to hold down the Command (Cloverleaf) key when you drag a file or folder to the Finder's sidebar.
3. Position the file or folder where you want it to appear, and then release the mouse button. There are some restrictions on where

you can place a file or folder. In Tiger (10.4.x), you can only place an item in the 'Location' section of the sidebar; the upper section is reserved for drives and network devices. In Leopard (10.5.x), you can only add items to the 'Places' section of the sidebar. In OS X Yosemite and later, placement is limited to the Favorites section.

Add an Application to the Sidebar

Although this isn't commonly known, the sidebar can hold more than just files and folders; it can also hold the applications you use most often. Follow the same steps as adding a file or folder, but select an application instead of a file or folder. Depending on the version of OS X you are using, you may need to hold down the Command key as you drag an application to the sidebar.

To make matters even more interesting, depending on the version of the Mac OS you are using you may need to set the Finders view setting to List before you can drag an app to the sidebar.

Rearrange the Sidebar

You can rearrange most items in the sidebar as you see fit. Though each version of OS X has various restrictions. Simply click and drag a sidebar item to its new target location. The other items will rearrange themselves, to make room for the item being moved.

Remove Items

Like the desktop, the sidebar can quickly get cluttered. You can remove a file, folder, or application you added by clicking and dragging its icon out of the sidebar. It will disappear in a puff of smoke. Don't worry, though, the item itself is still safe in its original location; only the sidebar alias was incinerated.

If you don't mind forgoing the dramatic puff of smoke, you can remove an item from the Finder sidebar by right-clicking on the item and selecting Remove from Sidebar in the popup menu.

(Continued on Page 7)

Links to Interesting articles on the Internet ~ August 2017

Courtesy Of Uncle Bob

Latest OS updates releases from Apple:

<http://www.macworld.com/article/3209040/operating-systems/apple-releases-ios-10-3-3-macos-sierra-10-12-6-and-watchos-3-2-3-updates.html>

Pages, Numbers, and Keynote news

<https://support.apple.com/en-us/HT207243>

<https://sixcolors.com/post/2017/06/automate-this-mail-merge-with-pages-and-numbers/>

Using utilities to improve your smile

<http://mac360.com/2017/06/going-all-in-on-apples-icloud/>

<http://www.macworld.com/article/3206006/mac/how-to-restore-items-in-the-finder-sidebar.html>

<https://blog.macsales.com/39199-rocket-yard-guide-five-mac-utilities-everyone-can-use>

<http://www.macworld.com/article/2881177/mac/how-to-reset-your-macs-nvram-pram-and-smc.html>

Stuff related to security

<http://www.pcworld.com/article/3198369/privacy/best-vpn-services-apps-reviews-buying-advice.html>

<https://blog.macsales.com/40209-everything-you-need-to-know-about-keychain-in-macos-sierra>

The Best of Show

<https://developer.apple.com/design/awards/>

<https://www.lifewire.com/apple-apfs-file-system-4117093>

<http://mcsolo.com/2017/06/what-you-cant-see-in-macos-high-sierra/>

New User Report

By Bob Moffat

Cloud computing is a nebulous topic but we tried to peer through the mists and understand some of the advantages, disadvantages, and options at the July meeting.

The August 3rd meeting will focus on the latest and greatest versions of Pages, Keynote, and Numbers (known as iWork in an earlier life, and replacing the late, lamented Apple Works.) There are several new features in the current (free) versions that work on both macOS and iOS. We will explore some basic word processing, spread sheet, and presentation tips as well as the new bells and whistles.

Please join us on **Thursday, August 3rd from 7 to 9 p.m.** at the Lakewood Library.

Contact: Bob Moffat, 253-845-5233

or

ramoat@me.com

Mortvedt Session

By Bob Moffat

We meet the second Friday each month at the Tacoma Lutheran Retirement Community's Mortvedt Recreation Center. Meetings are open to everyone, whether or not they live at TLRC.

Coaches from NorthWest Apple Pickers are available to answer questions – about Macs, iPads, and iPhones – for novice and veteran users. Attendees are encouraged to bring their own Macs, iPhones, and iPads if they wish to work on issues with their own machines.

Join us on Friday, **August 11th from 10 a.m. to Noon.**

Mortvedt Recreation Center
1707 N. Vassault St.
Tacoma 98406

Contact: Bob Moffat, 253-845-5233

or

ramoat@me.com

General Meeting Report

By Bob Moffat

We're taking another Sunday off to enjoy the Summer season, so we will have **NO SUNDAY MEETING** in August.

Please remember to join us in **September** on **Sunday, September 10th from 3 to 5 p.m. at the Lakewood Library.**

Contact: Bob Moffat, 253-845-5233

or

ramoat@me.com



Franke Tobey Jones

AppleDevice Workshop

A new opportunity for NorthWest Apple Pickers to share our experience with others begins in August on the **Second Mondays of the Month at Franke Tobey Jones**, the senior community in northwest Tacoma near to Point Defiance.

Our coaches will meet with residents and guests in the Wellness Center, offering one-on-one coaching for iPads, iPhones, and Mac computers. Folks are encouraged to bring their own devices and there will be iPads available from Franke Tobey Jones, as well. This will be chance to ask questions and get some answers about how to figure out these new-fangled machines.

Join us on **Monday, August 14th at 2 p.m.**

Franke Tobey Jones Wellness Center
5340 North Bristol Street
Tacoma 98407

Contact: Joanna Manning,

jmanning@franketobeyjones.com

Contact: Bob Moffat, 253-845-5233

ramoat@me.com

NWAP Board Minutes

August, 2017

There was no meeting so no minutes.

Membership Report For July 2017

By Francette Beeler
As Of 7/17/2017

Active Memberships: 35

Membership Renewals: Mary & David Fleck, Sherie Eiszele, Maureen Howard, Jerry Kunz

New Members: N/A

Memberships Needing Renewal:

Due in July: Clarene Johnson, Herman Diers

Due in Aug: Dawne & Jim Aho, Jeanne Hansen

Meeting Attendance:

New User Group on 2017-07-06 had 8 members attend.

Mortvedt Center on 2017-07-14 had 9 members attend. Visitor(s): Robert Reeder: Eunice Robeck: Linda Smull: Dallas Talley: Bill Smull:

Board Meeting None

General Meeting None

No General Meeting or Boarding meetings for
Month of July and August.

Modify the Finder Sidebar to Suit Your Preferences

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Hide the Sidebar

OS X 10.4.x allows you to hide the sidebar; OS X 10.5 doesn't give you this option.

To hide the sidebar in OS X 10.4.x, look for the little dimple in the bar that separates the sidebar and the Finder window. Click and drag the dimple all the way to the left to hide the sidebar. Click and drag it to the right to reveal or resize the sidebar.

In later versions of OS X, hiding or showing the Finder's sidebar became a menu item in the Finder's View menu.

The article above was taken from

WWW.LIFEWIRE.COM

More about customizing the finder & other articles about the Mac can be found using the link below.

Guide To Using the Finder on Your Mac

www.lifewire.com/use-mac-finder-2260739

August 2017

September 2017

Sun	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Mon	Tue	Wed	Thu	Fri	Sat
July 30	July 31	1	2	3 New User Group 7 pm Lakewood Lib	4	5	Aug 27	Aug 28	Aug 29	Aug 30	Aug 31	1	2
6	7	8	9	10	11 Mortvedt Session 10 - noon Mortvedt Rec	12 TAPCUG 9:30 am Lakewood Senior Ctr	3	4 Labor Day	5	6	7 New User Group 7 pm PARKLAND Lib	8 Mortvedt Session 10 - noon Mortvedt Rec	9 TAPCUG 9:30 am Lakewood Senior Ctr
13 NO General Meeting in August	14 Franke Tobey Jones 2-3 pm Wellness Ctr	15	16	17	18	19	10 Board Mtg 2-15 pm General Mtg 3 pm Lakewood Lib	11 Franke Tobey Jones 2 pm Wellness Ctr	12	13	14 The Fair User Groups Booth#19-20	15	16
20	21	22	23	24	25	26	17	18	19	20	21 Rosh Hashanah	22 Autumn begins	23
27	28	29	30	31	Sept 1	Sept 2	24	25	26	27	28	29 Yom Kippur	30

Check the NWAP Website For Updated/Current Calendar Info. <www.nwapplpkrs.org>

Printing Services for NWAP
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Minuteman Press

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